

Notes:

Santa Clara County

4-H Youth Development Program Club Level Recognition

Youth Name: _____

Club: _____

Revised 01/18



University of California

Agriculture and Natural Resources

4-H Youth Development Program

Process for adopting Incentives and Recognition

Program to 4-H club by-laws:

At the monthly club meeting – provide booklets for evaluation and then propose for vote the adoption of the following statement to club by-laws.

*“All 4-H club members will have the opportunity to participate in **Incentives and Recognition programs**, such as the **4-H Club Level Recognition**, provided by The 4-H Youth Development Program of Santa Clara County. This program will be overseen by one or more youth in partnership with two or more adults that are appointed to a committee by the executive board. Participation is encouraged, but not required of all members. Earned Incentives and Recognition pins will be presented by the appointed club committee at least once in a program year.”*

- ❖ Using the current club by-laws, add an additional paragraph BELOW the current statement Beneath Article VIII – Program of work, add the previous statement (above).
- ❖ Once the new paragraph has been added to the by-laws, the by-laws shall be signed by the Executive Board and submitted to the 4-H office c/o Susan Weaver, sjweaver@ucanr.edu.

Clarifications for 4-H Club Level Recognition:

- 4-H members that complete an approved **4-H Club Level Recognition** will be awarded a corresponding pin within the club.
- **4-H Club Level Recognition** is separate and in addition to any awards earned through other 4-H participation.
- A 4-H member may complete no more than two **4-H Club Level Recognition** levels in a 4-H Program Year. (July 1 – June 30)
- A 4-H member must complete **Level One** of the **4-H Club Level Recognition** first. Additional levels may be completed in any order.
- With attendance *as an exception*, one event or activity may not be counted as participation for two levels
- *In the case of attending an event where you have a leadership role, that event may count under two categories.*



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Introduction:

Annual 4-H Club Level Recognition Pins:

4-H Club Level Recognition Pins will be presented on an annual basis by the **Incentives and Recognition Committee** for each club.



1 Year Bronze Award Pin

Level 1



2 Year Bronze Award Pin

Level 2



3 Year Bronze Award Pin

Level 3



4 Year Bronze Award Pin

Level 4



6 Year Silver Award Pin

Level 6

(Level 5 not shown)

Source:

<http://shop4-h.org/collections/annual-4-h-recognition-pins>

If you have suggested additions/changes for the 2018-2019 Program year, please email them to sjweaver@ucanr.edu.

This booklet has been established for use as part of the 4-H Club Incentives and Recognition Program. This program is available countywide. It is proposed that this program be evaluated and adopted by vote within each club, added to the club by-laws and then implemented at a club level.

The Club Incentives and Recognition Program is available to all clubs in Santa Clara County that desire to include it in their by-laws. It is not required.

Extensive research was done by Emily James, 4-H Student Intern, about the incentives and recognition programs used by other counties and states. Additionally, many 4-H teens were interviewed by phone about the things that they were motivated by.

On July 25, 2017 – 4-H club executive board members were invited to an Incentives and Recognition brainstorming meeting. In attendance were:

Susan Weaver, SCC 4-H Representative
Emily James, 4-H Student Intern
Gracie Dudek, Coyote Crest 4-H
Thomas Aquino, Pacheco Pass 4-H
Nicole Zera, Stevens Creek 4-H
Ashley Jordan, Pleasant Acres 4-H
Dustin Geringer, El Sereno 4-H
Jada Ho, Sunset 4-H
April Alger, Coyote Crest 4-H

Information about incentives and recognition research and findings were presented to the group. As a team, we evaluated the options and came up with a rough draft of the proposed Club Level Recognition. Via email, we more carefully evaluated and organized the information. After evaluation by our 4-H Advisor, Dr. Fe Moncloa – we have established the guidelines within this booklet.

4-H Club Level Recognition will be implemented January 2, 2018 by all clubs that have added *The Incentives and Recognition Program* to their by-laws and submitted revised by-laws to 4-H county staff no later than February 25 of each 4-H program year.

****Tasks for each level must be completed, verified and have received a signature from your club **Incentives and Recognition 4-H Adult Volunteer.****

Level 1: Complete ALL of the following in one 4-H program year. (July 1 – June 30)

- _____ 1. Learn the 4-H Pledge, Motto, and colors – share with a 4-H Member or Volunteer, _____.
- _____ 2. Attend at least 40% of your 4-H club’s monthly meetings.
- _____ 3. Attend at least one 4-H club activity or event outside of the club’s monthly meeting. (For example: Annual picnic, game night, club hike, club outreach)
Date: _____ Event: _____
- _____ 4. Help lead a game, song, or present a project report at your 4-H club’s meeting. Date: _____
- _____ 5. Complete at least two 4-H projects and the two corresponding 4-H Annual Project Reports
4h.ucanr.edu/files/187252.docx

- ❖ *No more than two levels may be completed in one 4-H Program Year. (July 1 – June 30)*
- ❖ *With attendance as an exception, one event or activity may not be counted as participation for two levels.*
- ❖ *In the case of attending an event where you have a leadership role, that event may count under two categories.*

Level 6: Choose at least 9 of the following to be completed in one 4-H program year.**

- _____ 1. Attend at least 90% of your 4-H club’s monthly meetings.
- _____ 2. Serve as a 4-H president, county council officer, board member or Committee chairperson.
- _____ 3. Provide leadership for a county wide service-learning project. (co-leader is ok)
- _____ 4. Plan & provide leadership for a 4-H club or county 4-H outreach or an approved fundraising event.
- _____ 5. Work as a team and provide leadership and for a 4-H club or county activity or event. (staff position ok)
- _____ 6. Compete in at least two county or state contests: Favorite Foods, Presentation Day, Fashion Review
- _____ 7. Attend at least one regional or state event: Field Day, State Leadership Conference, Citizenship weekend.
- _____ 8. Participate in a team to organize a county, sectional, regional or state overnight 4-H event. (staff ok)
- _____ 9. Give a presentation at Presentation Day.
- _____ 10. Earn one significant award (significant according to the record book standards)
- _____ 11. Complete at least four 4-H projects and four corresponding annual Project Reports.
4h.ucanr.edu/files/187252.docx
- _____ 12. Complete 50 hours of community service with signed verification.
- _____ 13. Participate in an area, state, or national citizenship conference: Cal Focus, Washington Focus, National 4-H Conference, Regional Citizenship conference.
- _____ 14. Apply for and become a County Ambassador or Emerald Star.
- _____ 15. Start a new project in your club or county. This includes the project proposal process.

Level 5: Choose at least 8 of the following to be completed in one 4-H program year.**

- _____ 1. Attend at least 80% of your 4-H club's monthly meetings.
- _____ 2. Serve as a county council officer or as a member of a county event committee or chairperson.
- _____ 3. Provide leadership for a service-learning project in your 4-H club or county. (co-leader is ok)
- _____ 4. Plan and provide leadership for a 4-H club outreach or an approved fundraising event.
- _____ 5. Provide leadership for a 4-H club or county activity or event.
- _____ 6. Compete and volunteer to help at a county contest: Favorite Foods Day, Presentation Day, Fash. Review
- _____ 7. Help a younger 4-H member prepare for a project exhibit or competitive event participation.
- _____ 8. Volunteer for the position of teen or junior leader in any 4-H project.
- _____ 9. Participate as staff and attend a county, regional or state 4-H camp or overnight event.
- _____ 10. Work with a team to organize a county, sectional, regional or state 4-H event.
- _____ 11. Complete at least four 4-H projects and four corresponding Annual Project Reports.
4h.ucanr.edu/files/187252.docx
- _____ 12. Keep records demonstrating advanced record keeping skills using the online record book (ORB.)
- _____ 13. Start a new project in your club or county. This includes the project proposal process.
- _____ 14. Complete 50 hours of community service with signed verification.

Level 2: Choose at least 6 of the following to be completed in one 4-H program year.**

- _____ 1. Attend at least 50% of your 4-H club's monthly meetings.
 - _____ 2. Participate in a 4-H club, county, or state contest or event.
 - _____ 3. Attend at least two 4-H club or county activities or workshops (any 4-H club)
 - _____ 4. Help with a 4-H club or outside community team for a community service event or service learning project.
 - _____ 5. Participate as part of a team for a club outreach event.
 - _____ 6. Attend a 4-H sponsored day camp, resident camp, conference, or leadership event (Youth Leadership Conference, Leadership Overnight, State Leadership Conference, Summer Camp)
 - _____ 7. Complete at least two 4-H projects and two corresponding Annual Project Reports.
4h.ucanr.edu/files/187252.docx
 - _____ 8. Begin record keeping skills using the online record book (ORB,) or with paper records. (for example: Project budgeting, secretary minutes for club or a project, My 4-H story)
- ❖ *No more than two levels may be completed in one 4-H Program Year. (July 1 – June 30)*
 - ❖ *With attendance as an exception, one event or activity may not be counted as participation for two levels.*
 - ❖ *In the case of attending an event where you have a leadership role, that event may count under two categories.*

Level 3: Choose at least 7 of the following to be completed in one 4-H program year.**

- _____ 1. Attend at least 60% of your 4-H club's monthly meetings.
- _____ 2. Participate in two club events or club community service activities.
- _____ 3. Be part of the planning team for and/or participate in a club outreach event.
- _____ 4. Participate in a 4-H communications event. For example: Presentation Day, Favorite Foods Day, Fashion Review, Field Day
- _____ 5. Attend at least three 4-H club or county activities.
- _____ 6. Attend a 4-H resident camp. (Leadership Overnight, State Leadership Conference, Summer Camp)
- _____ 7. Attend at least one regional or state 4-H event.
- _____ 8. Complete at least three 4-H projects and three corresponding Annual Project Reports.
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- _____ 9. Keep records demonstrating advanced record-keeping skills on the ORB or with a paper Annual Project Report.

- ❖ *No more than two levels may be completed in one 4-H Program Year. (July 1 – June 30)*
- ❖ *With attendance as an exception, one event or activity may not be counted as participation for two levels.*
- ❖ *In the case of attending an event where you have a leadership role, that event may count under two categories.*



Level 4 Choose at least 8 of the following to be completed in one 4-H program year.**

- _____ 1. Attend at least 70% of your 4-H club's monthly meetings.
- _____ 2. Serve as a 4-H club officer or committee chairperson.
- _____ 3. Participate on a team for a service-learning project in your 4-H club or county. (co-leader is ok)
- _____ 4. Provide leadership for a 4-H club outreach or an approved fundraising event.
- _____ 5. Attend at least four 4-H club or county activities.
- _____ 6. Compete in a county contest such as Favorite Foods Day, Fashion Review, or Presentation Day.
- _____ 7. Volunteer and serve in the position of teen or junior leader in any project.
- _____ 8. Attend a resident camp. For example: Leadership Overnight, State Leadership Conference, Citizenship weekend, Summer Camp
- _____ 9. Attend a county, regional or state 4-H camp or overnight event. (camp, LON, SLC)
- _____ 10. Complete at least three 4-H projects and three corresponding Annual Project Reports.
4h.ucanr.edu/files/187252.docx
- _____ 11. Keep records demonstrating advanced record keeping skills using the online record book (ORB,) or with paper Annual Project Report.

- ❖ *No more than two levels may be completed in one 4-H Program Year. (July 1 – June 30)*
- ❖ *With attendance as an exception, one event or activity may not be counted as participation for two levels.*
- ❖ *In the case of attending an event where you have a leadership role, that event may count under two categories.*